



Board of Education

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NOTICE TO CONTRACTORS

**BOARD OF EDUCATION OF THE VOCATIONAL TECHNICAL SCHOOL
IN THE COUNTY OF OCEAN
OCEAN COUNTY, NEW JERSEY**

NOTICE IS HEREBY GIVEN that sealed proposals for **LEGAL SERVICES** will be received by the Board of Education of the Vocational School in the County of Ocean at the Administration Office, 137 Bey Lea Road, Toms River, NJ 08753 **on 10/24/18 at 11:00 a.m. prevailing time** at such time and place will be publicly opened and read aloud.

Electronic form of proposals can be requested by email to Frank Frazee, SBA at ffrazee@mail.ocvts.org. Proposals are available at the above address during business hours from 8:30 a.m. to 3:30 p.m. Monday through Friday. All proposals must be submitted on the proposal form contained in these specifications. Proposals which are not submitted on such form may be rejected.

Proposals are being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.4 et seq. Contractors are required to comply with the requirements of the N.J.S.A. 10:5-31 and N.J.A.C. 17-27 et seq.

A pre-proposal meeting is not required for this RFP.

The Board of Education reserves the right to reject any and all bids and to waive any informality, and to waive all immaterial information, if it is in the public interest of the Board to do so.

**TERM OF CONTRACT AWARDED SHALL BE ONE YEAR FROM
DATE OF BID AWARD, UNLESS OTHERWISE NOTED**

Frank J. Frazee, CPA
Business Administrator/Board Secretary